Robertson County Finance Committee
Minutes of September 9, 2025 Meeting

The Finance Committee met at 4:00 P.M. with the following members present: Bob Hogan, Ray Hart, Kevin Gray, Troy Adkins, Dr. Danny Weeks, and Kirt Brinkley. Jody Stewart was also present. Mayor Billy Vogle was absent.

Commissioner Bob Hogan called the meeting to order, and the following main discussions and actions took place during the meeting:

Bob Hogan asked if the Public had any comments about the agenda. There were no Public Comments at this time.

The minutes of June 17, 2025 were approved.

Jody Stewart informed the Committee that there were ten sole source purchase orders issued over the past three months. Jody stated that nine of the sole source purchase orders were for the School System, their beginning of the year curriculum purchases. And one sole source purchase order for the Sheriff Department's annual computer software support in the amount of $20,600 issued to Cellebrite. All copies including the detailed backup are available for the Committee Members to review. Jody received permission from the Committee to make only one copy of the actual sole source purchase order in the future.

1. It was moved by Ray Hart and seconded by Kevin Gray to accept bid number 1582 for Housekeeping Services from American Facility Services, the low bidder, for the Robertson County Health Department. Jody explained although this bid in the amount of $25,320 for an entire year of Housekeeping Services was much lower than the next two low bidders, that Rachel Ellis contacted the vendor to verify all bid documents and information. Rachel vetted American Facility Services by obtaining references from their clients located in the State of Tennessee and she was satisfied this low bidder was viable to be awarded the contract. All voted yea.

Jody Stewart informed the Committee about the FY2025 County Audit being completed with no significant audit findings being noted. She discussed that all Department Heads have all worked together and all County Commissioners have assisted Department Heads with sufficient budget funds to operate their departments as efficiently as possible. No audit findings for the FY2025 Audit is considered a clean audit. Robertson County has earned a clean audit in six (6) of the last seven (7) fiscal years.

The meeting adjourned at 4:11 P.M.

Robert Hogan, Chairman

Jody Stewart, Finance Director